

**TRADITIONAL MUSIC AND SONG ASSOCIATION of SCOTLAND**  
Minutes of 2007 AGM held at the Alexandra Hotel, Fort William 1<sup>st</sup> December 2007

Item		
	<b>Attendees</b>	Liz Clark, Liz Wilson, Wilma Forsyth, Ron Forsyth, Caroline Pugh, Tracy Boyle, Elizabeth Cuthbertson, Gavin Waddell, Joyce Murison, Patricia McArthur, Trish Santer, Alison Mackinnon, Mary Henderson, Fiona Campbell, Scott Murray, Doris Rougvie, Hugh Hoffman, Douglas Craik
	<b>Members represented by Proxy</b>	Corrina Hewat, Edith Lewis, Paddy Lewis, Margaret Mackinnon.
1	<b>Apologies</b>	Janet Weatherston, John Morran, Eilidh Steele, Susan McLure, Robert Watt
2	<b>Minutes of AGM on 27/1/07</b>	Proposed by Liz Wilson and Seconded by Tracy Boyle. Minutes approved.
2a	<b>Point of Order</b>	Joyce Murison asked for clarification that the meeting was quorate. Fiona Campbell indicated the relevant section in the Memorandum and Articles, which states that the quorum is 20 persons either as a member or a proxy for a member. At the start of the meeting there were 18 members, 3 persons acting as proxy for members and one member who had proxy voting rights for another member; therefore the meeting was quorate.
3	<b>Convener's Report</b>	Alison Mackinnon presented her report to the AGM. She let the membership know of the death of Mary Murray, an honorary member who was very active in the Glasgow Branch and the TMSA in general. She was happy to announce the appointment of Kay Thomson as National Director. Last year also saw the first TMSA Conference. This event was held in the Scottish Parliament and was very successful. Alison conveyed her thanks to the staff especially Caroline Scott. The Young Trad Tour and Cultural Exchange was also very successful. Alison conveyed her thanks to all involved, especially Caroline Hewat as Project Manager and Corrina Hewat as Musical Director.
4	<b>Secretary's Report</b>	Scott Murray presented his report to the AGM. He said it had been an exciting year with the appointment of a National Director. As Company Secretary, he had kept Companies House up to date with the assistance of Caroline Scott. As Director responsible for the Newsletter, he welcomed the greater number of articles being submitted for publication, and hoped that this would continue. He also stated how much he had enjoyed his 'missionary work' in Cape Breton.
5	<b>Treasurer's Report</b>	Fiona Campbell presented the Annual Report and Accounts to the members. She explained that the Report and Accounts comply with the latest SORP and OSCR regulations. She explained that there had been a change of auditor to a company more suited to the needs of the TMSA; and that this had also resulted in less expenditure on accounts and audit. Fiona then gave a short explanation of the accounts, drawing the AGM's attention to some of the notes, especially those on reserves and the branches. Joyce Murison asked for clarification on how much of the sums held were restricted. Fiona answered that of the sums held by the National Office, the Information Project funds (£6,679) were restricted, and grants for specific projects were restricted but that otherwise all the funds were unrestricted. Funds held at branches may also include sums granted for specific projects.

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		<p>Hugh Hoffman addressed some comparisons between 2006 and 2007. He asked about the difference between the income and expenditure on the McEwans Sessions. Fiona explained that this was the TMSA management fee. Kay Thomson gave the example of the Young Trad Tour. Although the expenditure was much greater, so was the income. The tour had been much more extensive. A question was asked regarding bank accounts held by the TMSA. Fiona answered that at present there is a current account and an interest bearing account.</p> <p>Trish Santer asked about VAT.</p> <p>Fiona said that the TMSA is not VAT registered. However charitable status can result in not being required to pay VAT for some services. Gift Aid is also a result of charitable status. Joyce Murison said that a letter from the Charity Commission was needed to get VAT exempt services. VAT exempt services will be investigated by the National Office.</p> <p>Joyce Murison pointed out that the directors expenses had risen significantly. Fiona said that this would be monitored closely.</p> <p>Douglas Craik asked why so much money was being held rather than spent on activities. Fiona and Joyce Murison explained that the decision had been taken to maintain reserves for operating costs, with the aim of holding three months worth as a buffer.</p> <p>The Accounts were passed with no objections.</p>
6	<b>Elections to the Board</b>	Alison Mackinnon and Tracy Boyle were re-elected to the Board. Caroline Pugh, who had been co-opted as a Director, and Douglas Craik were elected to the Board.
7	<b>Auditors</b>	Alison Mackinnon thanked Fiona Campbell, Kay Thomson and Caroline Scott for their work in finding the new accountants. Gregor Clark & Co. were appointed auditors for the following year.
8	<b>Change to Articles of Association</b>	<p>The resolution to change <b>Article 4: Restrictions on Membership</b> from:- a) <i>No employee of the company may become a member.</i> to: a) <i>An employee of the company may become a member and enjoy the benefits of membership except being able to vote or hold the position of a company director whilst a paid member of staff.</i></p> <p>was passed with no objections.</p>
9	<b>AOCB</b>	<p><u>Honorary membership</u></p> <p>The board proposed that Archie Fisher be given Honorary membership. There were no objections.</p> <p>The meeting concluded.</p>